

24th January 2018

Dear Parent/Carer

Progress Routes Evening – Thursday 8th February 2018

On **Thursday 8th February**, Year 9 students will have an assembly to explain the Progress Routes available to them at Key Stage 4 (years 10-11). Students will be given a booklet on course information and guidance on how to complete the application progress via FROG.

In order to keep you fully informed about the process, we would like to invite you to a presentation about the Key Stage 4 curriculum at Ricards Lodge. You will need to bring your daughter's booklet with you to the event. This is a key milestone in your daughter's education and the first stage of selecting a preferred pathway of study towards a career and future educational development.

The evening will begin with a presentation to all parents held in the Main Hall at 6pm (please be seated by 5.55pm). You will then have an opportunity to speak to colleagues from subject areas in departments between 6.30pm and 7.30pm. Your daughter will be expected to attend with you and should be in **full school uniform**.

Individual members of staff will be able to answer any queries you may have. Senior members of staff and the Year 9 Pastoral Team will also be available to give advice and support relating to any aspect of the options process.

Other important dates for your diary are:

- Wednesday 7th February: Year 9 Full Reports sent home
- Tuesday 27th February: Year 9 Parent Teacher Conference Evening
- Thursday 1st March: Year 9 Progress Routes form hand in deadline on FROG

I would be grateful if you could return the reply slip below to your daughter's Form Tutor by **Friday 2nd February 2018** in order to confirm your attendance.

I look forward to seeing you on Thursday 8th February.

Yours sincerely

Miss C Hodge
Head of Year 9

Return to Tutor by Friday 2nd February 2018

Student's Name..... Tutor group:

Key Stage 4 Progress Routes Evening – Thursday 8th February 2018

I / We* shall / shall not* be attending the above meeting. (**please delete as applicable*)

Signed..... Date.....