



RICARDS LODGE HIGH SCHOOL

# Remote Teaching and Learning Strategy

(PUBLISHED)

January 2021

Ricards Lodge High School	
Date written/last review	January 2021
Approval level	Department for Education
Date of next review	As needed
Add to website Y/N	Yes

# Remote Teaching and Learning Strategy

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## *Rationale*

Ricards Lodge High School is an SSAT Leading Edge School which has been recognised for its transforming practice in, Principled Curriculum, Climate for Learning and Moral Leadership. RLHS is an EFA Ambassador (Embedding Formative Assessment) school and EFA strategies form an integral part of our practice.

Most of what our students need to know hasn't been discovered or invented yet. "Learning how to learn" used to be an optional extra in education; today, it's a survival skill.

Dylan Wiliam, [Embedding Formative Assessment: Practical Techniques for K-12 Classrooms](#)

Ricards Lodge High School strives to achieve its goal of Educating Successful Women of the Future and along with our RR6 partner Rutlish School we are United in Excellence. Learning is central for all members of our community and opportunities are provided for all. This policy aims to provide a guide to how we intend to support students with their learning if they have to work from home.

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This strategy has been written in response to the Government's four tier strategy for school opening and plan for the possibility of local restrictions and how we can ensure continuity of education where there is some level of restrictions applied.

## *Curriculum*

Our [School Curriculum](#) is designed to provide students with a contemporary, varied and rigorous programme of study, enabling each and every student to become a successful learner, confident individual and a responsible citizen. Our curriculum structures stem from the intent of our mission statement, "Educating Successful Women of the Future", and they are designed to give every student the challenge and motivation to develop their individual abilities and talents to the full. The curriculum intent for each subject area builds on the mission statement to also enable successful development in each student of our four core values: Trust Equality, Resilience and Aspiration.

[RR6 students](#) study in an atmosphere that celebrates and rewards success. Our rewards system recognises academic excellence as well as good conduct, good citizenship, effort and improvement. Our curriculum structures stem from the intent of our mission statement, United in Excellence.

## *Blended Learning and Remote Learning*

We have planned for the possibility that our students may either be self isolating due to the [NHS Test and Trace](#) programme or [government guidance](#) or following periods of travel as well as working from home during local or national restrictions.

When this happens our teaching staff will provide these students with the same course content remotely through Google Classroom as if they were in school. In the case where the teacher has to self isolate due to the NHS Test and Trace Programme or is working from home during periods of national or local restrictions staff will need to provide work remotely in line with the schools Teaching and Learning Policy. Please see this guide for parents.

### [Parent/Carer Help Sheet](#)

Staff will support students to access the school curriculum and virtual pastoral programmes during a period of remote learning;

- all students are expected to log into GoogleClassroom for all of their timetabled lessons
- morning registration will be taken from P1 if a student is not present a member of the pastoral team will make contact with the student/parent/carers
- all work will be set through Google Classroom

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- teaching staff will monitor those students who do not attend period one, a live lesson or do not meet deadlines
- staff will continue to follow subject curriculum maps and subject assessment calendars
- they use of high-quality, subject specific online and offline resources, e.g. ActiveLearn, Mathswatch, Edpuzzle, Kerboodle, Kahoot, Quizizz, Exam boards, BBC Bitesize and Oak National Academy to support their curriculum
- differentiated instructions and materials will be provided where appropriate
- SEND students will have a designated Teaching Assistant
- Staff will provide clear explanations and/or a success criteria in line with our Teaching and Learning Policy
- we have purchased Screencastify to enable staff to screen recording/videos for assemblies, staff instruction and feedback
- teachers will be available to students during their timetabled lessons
- teachers will provide a mixture of live, prerecorded and independent tasks

## *Remote Marking & Feedback*

- marking will reflect the department curriculum map and assessment policy
- feedback to students will be provided through Google Classroom using the written feedback tools or mote which provides voice notes and feedback
- teaching staff will continue to award achievement points and digital certificates
- teaching staff will contact parent/carers if there is concern about a lack of engagement or deadlines have not been met.

## *Digital Platform*

Ricards has moved all classes onto GoogleClassroom. All students have login details for GoogleClassroom and staff will now use it as a way to communicate with students and set class homework. Ricards has invested in staff CPD and purchased online resources for staff and students.

## *Accessing Remote Learning*

If you are having problem accessing remote learning due to technical issues, lack of access to a laptop or you need any other resources such as data you can contact the school using the following email

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address; [office.manager@ricardslodge.merton.sch.uk](mailto:office.manager@ricardslodge.merton.sch.uk) Please ensure your email states your child's full name, year group and Head of Year.

## *Monitoring Engagement*

To support students, teachers and school leaders we have introduced three new monitoring systems. We will keep a record and take appropriate action if

- a student doesn't log into their period one lesson
- a student does not attend a live lesson
- a student is not submitting work

This will be monitored by Heads of Year and Heads of Department. The pastoral team will keep in contact with students and parents/carers throughout the period of remote learning.

## *SEND Students*

All EHCP students and identified SEND students have access to a Support Google classroom which is staffed for one hour per day with a live link to a member of the SEND team.

Teaching Assistants attend live lessons where agreed with the teacher and use the breakout rooms in Google to differentiate in real time.

The SEN team will continue to make regular contact with families to support remote learning.

## *Pastoral Support*

- Any student who needs access to a laptop or data during a period of self isolation or who is required to work from home will be issued with a laptop during this fixed period.
- Each student is a member of a tutor group Google Classroom where the tutor will post messages and pastoral support.
- Each year group has a google classroom run by the Head of Year where weekly virtual assemblies and year group messages are posted.
- The Google Classroom has a form that students can complete to request pastoral support. This is monitored by the Head of Year between 8.30am - 3pm each week day.
- Students have a daily message (DM) time (15 minutes each day) where a recovery pastoral curriculum is delivered.
- Our inclusion team continues to work virtually with families and students. Each year group has an assigned achievement mentor.

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- Printed materials will be available on request.

## *Safeguarding*

Safeguarding for both staff and students continues to remain a school priority. Staff have completed appropriate Safeguarding training and we have a set of clear guidelines for staff who wish to report a safeguarding concern. Ricards Lodge encourages all Parent/Carers to complete the National Online Safety course. Details can be found in our [Parent Help Sheet](#)

## **Reporting a concern**

Where staff have a safeguarding concern they will continue to follow the process outlined in the school Safeguarding Policy. For more information please refer to the Safeguarding and Child Protection Policy including the policy addendum on “COVID-19 school closure arrangements for Safeguarding and Child Protection at Ricards Lodge”.

## *Links*

[Home School Agreement](#) Students

[Home School Agreement](#) Parents/Carers

[Acceptable Use Policy](#)

[Parent/Carer Guide to Remote Learning](#)

[Parent Support Guide for Home Learning](#)

This policy was agreed and adopted in October 2020. It will be reviewed and updated in line with DfE guidelines.